**ACACIA FRATERNITY XXXX CHAPTER**

**CHAPTER COUNCIL MEETING AGENDA**

**DATE & TIME**

1. Call to Order
2. Attendance
	1. Officers
	2. Advisors
3. Review of Business from Last Meeting
	1. Items Completed
	2. Items Remaining Open
4. Officer Updates
	1. Venerable Dean
	2. Senior Dean
		1. Pledge Education Updates
	3. Junior Dean
	4. Secretary
	5. Treasurer
		1. Officer Budgets
		2. Collection of Dues
	6. Recruitment Chair
		1. Review number of potential new members in Chapter Builder
		2. Review next steps to move potential new members to pledges
	7. Risk Manager
		1. Judicial/Standard Board Updates
	8. House Manager
5. Upcoming Deadlines for Officers
	1. Reports and Rosters on OmegaFi Vault
	2. Chapter Reporting
	3. Institution related reports
6. Dates and Events to Schedule on Chapter Calendar
7. Adjournment